

Village of Metamora

Downtown Development Authority

Tuesday, February 5<sup>th</sup>, 2019

- 1) Call to Order-Best called meeting to order at 12:00pm.
- 2) Roll call-Present: Forrest , Best X, Clark X, Wickham , Nolan X, DeNise X, Sauve X, Porretta X, Dzenowagis X. No citizen committee members.
- 3) Approval of agenda – Nolan moved, DeNise 2<sup>nd</sup>. Motion carried.
- 4) Minutes of Nov. 6<sup>th</sup> Nolan moved, Dzenowagis 2<sup>nd</sup>. Motion carried. Minutes of Dec 14<sup>th</sup>. Nolan moved, DeNise 2<sup>nd</sup>. Motion carried.
- 5) Treasurer report of November 2018 and December 2018. Dzenowagis moved, Nolan 2<sup>nd</sup>. Motion carried.
- 6) Bills to be paid-Clark moved, Nolan 2<sup>nd</sup>. To pay Dzenowagis \$21,127.00. Motion carried.
- 7) Village minutes-No action needed.
- 8) Village Projects-Village council submitted an idea for the wishlist. They are asking the DDA to pay for the DPW wages. The DDA cannot pay for Village DPW wages. Dzenowagis would like to find out where to place some historic plaques at approx. \$3,000.00 price for each one.
- 9) Public time
- 10) Unfinished business-Rowe Streetscape redevelopment. Rowe submitted plan and cost for DNR park grant. They will present to the village council and maybe remove the soccer field to be more cost effective.
- 11) Façade Grant Program  
Pondell-No one is present.  
Dzenowagis-Asking for \$21,217.00 payment. Has been granted.  
Pilgrim Presbyterian Church-Delivered a packet. No one is present this month.  
Holden-Mr. Holden is present and has updated his project.
- 12) 2019 meeting schedule-Dzenowagis moved, Nolan 2<sup>nd</sup>. To move the July meeting to the 9<sup>th</sup>. also the September meeting to the 10<sup>th</sup>. Due to the holidays. Motion carried.  
Dzenowagis will contact Dana Walker with Patricia Lucas to discuss a budget for maybe 2years.
- 13) Metamora park property-Ice rink-Part of streetscape.
- 14) Adjournment-1:15 p.m. Porretta moved, DeNise 2<sup>nd</sup>. Motion carried.

Village of Metamora DDA

Tuesday, March 5th, 2019

1) Call to order-Best called meeting to order at 12:00 pm.

2) Roll call-Forrest A, Best X, Clark X, Wickham X, Nolan X, Denise X,

Sauve X, Porretta X, DzenowagisA

3) Approval of agenda-Porretta moved, Nolan 2nd. Motion carried.

4) Minutes-Nolan moved, Wickham 2nd. Motion carried.

5) Treasurer report March-Clark moved, Porretta 2nd. Motion carried.

Clark moved, Wickham 2nd. To extend the budget for one to two extra months. Motion carried.

6) Bills-Nolan moved, DeNise 2nd. Motion carried.

7) Village minutes-no action.

8) Village projects

9) Public

10) Unfinished-Rowe present to discuss ideas within the park. Wickham moved to support the proposed project, Nolan 2nd. Motion carried.

Facade grant-

Pondell-she states the door is finished. She will bring the paperwork to the next meeting.

Dzenowagis-absent

Church-absent

Holden-absent

11) New business-

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12) Park property-

13) Adjournment-1:00 Porretta moved, Nolan 2nd. Motion carried.

*Sent from my Verizon 4G LTE Droid*

**Village of Metamora  
Downtown Development Authority  
Tuesday, April 2<sup>nd</sup>, 2019**

- 1) Call to order- Forrest called the meeting to order at 12:00 pm
- 2) Roll call-Forrest X, Best , Clark X, Nolan X, DeNise , Wickham , Porretta X, Dzenowagis X, Sauve X.
- 3)Approval of the agenda-Dzenowagis moved, Nolan 2<sup>nd</sup>. Motion carried.
- 4)Minutes of March 5<sup>th</sup>, 2019-Nolan moved, Clark 2<sup>nd</sup>. Motion carried.
- 5)Treasurer report of March. Also budget discussion. Nolan moved, Dzenowagis 2<sup>nd</sup>.  
Motion carried.
- 6)Bills to be paid as presented-Nolan moved, Dzenowagis 2<sup>nd</sup>, to pay \$11.45 for printing meeting packets at Office Depot. Motion carried.
- 7)Village minutes (attached)
- 8)Village projects-Village council is working on the roads. They are also working on the DNR park grant.
- 9)Public time
- 10) Unfinished business-Rowe Streetscape redevelopment. (traffic calming with Doug)  
Façade grant program  
Zora Pondell  
Victor Dzenowagis  
Pilgrim Presbyterian Church-They would like to start painting in April/May.  
Holden
- 11) New business- Annual financial report. Dzenowagis moved, Porretta 2<sup>nd</sup>. Motion Carried.
- 12) Metamora park property-Ice rink
- 13) Adjournment-1:10 pm Dzenowagis moved, Porretta 2<sup>nd</sup>. Motion carried.

**Village of Metamora  
Downtown Development Authority  
Tuesday May 7<sup>th</sup>, 2019**

- 1) Call to order-Forrest called meeting to order at 12:00 pm.
- 2) Roll call-Forrest X, Best X, Clark X, Nolan X, DeNise X, Wickham X, Porretta X, Sauve X, Dzenowagis .
- 3) Approval of Agenda-Best moved, Nolan 2<sup>nd</sup>. Motion carried. Nolan moved to add The Metamora Lions, Clark 2<sup>nd</sup>. Motion carried.
- 4) Minutes of April 2<sup>nd</sup>, 2019-Nolan moved, Porretta 2<sup>nd</sup>. Motion carried.
- 5) Treasurer report of April-Porretta moved, DeNise 2<sup>nd</sup>. Motion carried.
- 6) Bills to be paid as presented-Nolan moved, DeNise 2<sup>nd</sup>. Motion carried.
- 7) Village minutes-No Action needed.
- 8) Village projects-Clark states the village is still working on fixing N. Oak St. The Village is also working on the pot holes.
- 9) Public time
- 10) Unfinished business-Rowe streetscape redevelopment (with Doug)  
Façade grant program  
Zora Pondell-Doors are almost finished.  
Victor Dzenowagis-Absent.  
Pilgrim Presbyterian Church-Absent.  
Mr. Holden-Absent.  
Lions Hall- representative is present he would like to take part in the façade grant. The Lions have already started their project. They are asking for monies to pay towards concrete, floor heating, new addition hooked together, roofing, doors They need to come back with a 2<sup>nd</sup> quote on doors. One price is \$22,672.00. The DDA pays 75%.  
Dean Weaver is present and would like to discuss the façade grant for two Building fronts.
- 11) New Business-Nolan moved to approve up to \$20,000.00 to install walk/don't walk lights at the intersection. Wickham 2<sup>nd</sup>. Motion carried.  
Cross walk striping-Clark moved to approve up to \$1,500.00, Porretta 2<sup>nd</sup>. Motion carried.  
Nolan moved to approve up to \$3,000.00 for wall mount plaques, DeNise 2<sup>nd</sup> Motion carried.  
DDA would like to table the entry signs.  
Best moved, Nolan 2<sup>nd</sup>. to approve \$3,500.00 for 5 renaissance style wooden park Benches. Motion carried.

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- 12) Metamora Park Property-Ice Rink
- 13) Adjournment-Nolan moved, Porretta 2<sup>nd</sup>. To adjourn at 1:00.  
Motion carried.